



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

May 20, 2010

Lynn Gilbert, Treasurer
Friends of Mike Lee, Inc.
190 West 800 North, Suite 100
Provo, UT 84601

Identification Number: C00473827

Response Due Date:
June 24, 2010

Reference: April Quarterly Report (1/1/10 – 3/31/10)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 6 items:

1. On Schedule B of your report, you have itemized disbursements for which you have failed to include the complete address. Please amend your report to include the missing information. (11 CFR § 104.3(b)(4))
2. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 17 of your report to clarify the following: **"campaign event (to an individual)."** For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(4)(A).

Additional clarification regarding inadequate purposes of disbursement published in the Federal Register can be found at http://www.fec.gov/law/policy/purposeofdisbursement/inadequate_purpose_list_3507.pdf.

3. Schedule B of your report discloses reimbursements to individuals for expenses other than travel and subsistence. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary,

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